

## PTO MEETING MINUTES

12/2/2020

I. **Welcome/Introductions** - Attendees: Julie Hartman, Jenny Struthers, Denise Seabold, Shwetal Vyas, Jeff Wagner, Emily Cornish, Caren Tracy, Amber Daubs

II. Recent/Upcoming Events

a. **Teacher Appreciation**

i. Conferences Dec. 2nd and Dec. 7th

ii. Teacher appreciation donations -Wickham PTO store

b. Square 1 Art -ended Nov. 24

c. Wickham Winter store -date? Candy for Valentine's Day – Denise asking for a date and product suggestion, perhaps a suggestion to see if there are small items that a student can send a friend for Valentines, we will need to ask Sara May

d. Sidekicks -Dec. 19 pick up date : can place order anything now but then pick up on December 19<sup>th</sup>. Includes drinks and bakery goods from Tip Top Cakes, can include this information in the advertising. Need to start advertising heavily. Emily will send emails and we need to get Facebook updated at the same time

e. Brush and Barrel event: they let us decide what we want to charge and they charge a flat rate.. Can have people buy through them or use the PTO website. Their web hosting software accommodates \$500 people. Do we want just for grownups or the whole family to determine time and difficulty of the project. For a family event then when you pick up your kits they can predraw the canvas if needed also. They could do the Herky Wizard or other theme or winter theme or anything. If we want to we could do a Family night and do a separate Adults Paint and Wine party for fundraising. Do we want to do it the night of the Cookie Walk, Thursday December 17th night before break, plan for 90 minutes to 2 hours.

Start at 6pm and plan for a shorter vs longer session. Jenny proposes do a seasonal one now and then do a Herky one in February. Discussion of Thursday night, Sunday after break starts and/or New Years Eve. Julie will let us know what dates are available.

III. **Treasurer**

A. Treasurer's Report – approx. \$6200 total till now. Need to send a check to Shwetal for Panera.

IV. **Fundraising**

a. Ask Campaign/Water Bottles-How much have we raised? Campaign Flyer sent home- material pickup day, date to deliver water bottles

b. Restaurant Nights – have a cluster of nights in the cold months, Julie will look into a bunch of places. Suggestions Five guys, Shorts, Teddys

c. Other ideas?

V. **VP of Committees**

a. What Committee Chairs needed/What Confirmed

VI. **VP of Communications**

a. Web Site

b. Facebook (Facebook Groups)

VII. **Anything Else**

a. By-Law review – Julie and Sara will take a look at some point.

b. Shwetal asking for Tax Exempt number for ordering things. Jenny will email to Shwetal.

c. End of meeting motioned by Jenny, 2<sup>nd</sup>d by Jeff.