

# MEETING MINUTES

## Wickham PTO Executive Meeting

---

Thursday, September 1, 2022 | 7:00PM-8:00PM | *Meeting called by* Julie Hartman

---

### Board members

---

Julie Hartman, President | Cheryl Doyle Carrig, Vice President of Committees | Sara Tapya Salem, Secretary | Alicia Mitros, Treasurer |

Absent: Emily Cornish, VP of Communications | Amber Daubs, Principal

---

### Item

Welcome and call to order

Attendees: Julie Hartman, Alicia Mitros, Sara Tapya Salem, Dequin Ma, Zahra Aminzare, Amy Kraber, Karen Orvick, Kay Ramey, Erica Carlisle, Suzi Fesler, Cheryl Doyle Carrig, Hadil's Mufsti (sp?), Nadia Sabbagh Steinberg, Prabjhot Kaur, Sara Curtin-Delara, Ying Yang,

Approval of last meeting minutes – Amy Kraber motioned, Sara Salem 2<sup>nd</sup>d and approved unanimously.

### Reports

#### A. VP Committees

- a. Math—Wednesday 2:50PM – math games, only 20 spots available, idea is to try and prepare the kids for a math competition will likely ask parents to individually register the child for the competition. Will work out final details with club chairs. Questions answered with responses from Principal. Chairs will work on perhaps having examples of math covered on flyer so parents can gauge ability and interest of kid. Suggested having a spot on the registration form asking for other parent volunteers. If there is a lot of interest then consider splitting into per trimester program so multiple kids can benefit from club due to small seat number. One parent suggested that a fee however small ensures families are more serious about their commitment to a club. There are a few things that still need to be ironed out. We need to work with Chairs on a flyer/advertising and a start date.
- b. Chess—Friday 7AM – 7:05 to 7:55am.
- c. Spanish—no volunteer
- d. Book Club—no volunteer

#### B. Treasurer

- a. Donation Drive – one annual drive. Currently at \$7000
- b. Ice Cream Social – great turn out, budgeted \$1000 for ice cream and came in very close to budget over by less than \$100

#### A. Principal's Update

- a. Installation of gaga ball pit. Installed, gate now in stock and will be installed tomorrow. Paid for by PTO in May 2022
  - c. Installation of Gym projector—waiting on getting parts, has paid PTO \$6000 portion. will keep updated on when installed.
-

---

## Item

- d. Field trip transportation – PTO asked to pay for transport for each grade levels field trip. This is budgeted for in our budget. We need to ask Principal Daubs about projected transportation costs and whether these line up with budget.
- e. Hancher – PTO has historically paid for tickets and bussing and there is a budget line item. In past Principal got email from Hancher (I think). In past there has been many other schools at this event also.

## Old Business

### B. Update on Fall Fun Fair

- a. Food/supplies – Pizza – Mrs Daubs requested no cans prefer water and small juice boxes. Looking at Costco water bottles to buy with \$50 Costco gift card donation we received.
- b. Volunteers- question on can we bring kids if volunteering early? Depends on age of kids and the supervision they need

### C. Update on Silent Auction

- a. Donations – trying to track businesses and estimate of cost for tax exemption letters for businesses.
- b. Company delivering tables waiving delivery fee as a donation.
- c. Use Square for payments?
- d. Volunteers – please volunteer via Sign up Genius’s, if interested in volunteering outside a sign up genius please reach out via email.

## New Business

\*’d items need a volunteer/chair to continue with event.

### A. Planned Fundraisers

- a. Wickham Wear
  - i. Donation of outgrown items – will look at this close to end of the year
  - ii. Earrings/jewelry- TBD
- b. No Bake Bake Sale – Kalona – info given about what this is
- c. Celebration Herky – working on sign up right now

### B. Possible Fundraisers

- a. Cookie Walk\* - previously happened in December
- b. Square 1 Art\* - working with Art teacher on this. Kids do art in class and is sent to the company. Julie has a message from Art teacher to look at about dates. Mindy Tisdale is the chair for this.

### C. Possible Wickham Events

- a. Pancake Dinner- Marchish\*
- b. Wickham’s Got Talent\*
- c. Science Fair\*
- d. Movie night – outdoors at Wickham, food trucks? End of year?

### D. Teacher funding request

- a. Website request – Sara drafting online option, for office to work on
- b. Form for annual allocations – Emily and Alicia streamlining form for full-time teachers

### E. Request faculty/staff liaison at PTO meetings

### F. Teacher appreciation events – donate \$, sign up genius, teacher appreciation week,

---

---

**Item**

Determine next PTO meeting – this will be tabled tonight to discuss at executive board meeting after discussion with Principal Daubs

First and second Thursdays?

Announcements

Adjournment

---