

AGENDA

Wickham PTO Meeting

Wednesday, October 12, 2022 | 7:00PM-8:00PM | *Meeting called by* Emily Cornish

Attendees via Zoom

| Sara Tapyia Salem, Secretary | Alicia Mitros, Treasurer | Emily Cornish, VP of Communications | Amber Daubs, Principal | Dave Middleton, Melissa Swee, Suzi Fesler, Amy Kraber, Kay Ramey, Sara Curtin-Delara

Item

Welcome and call to order

Approval of last meeting minutes – approved and will be uploaded to PTO website.

Reports

A. VP Committees

- a. Math—Wednesday 2:50PM
- b. Chess—Friday 7AM

Square 1 Update - Square One - Mindy Tisdale and Ms Lazansky are taking care of this fundraiser and it is on track. The drawings need to be returned on Oct 20th, and the orders must be in by Nov. 28th to make it in time for holiday delivery

B. Treasurer

- a. Donation Drive – Gross income \$8895 (doesn't account for payment processing fees – 2.9% plus 30c per transaction.)
- b. Fall Fun Fair gross income \$7455 Silent Auction gross income \$4855
- c. Quick Books Subscription Request – proposed Emily Cornish, 2ndd Sara Tapyia Salem passed with unanimous vote
- d. Art Fundraiser, payment of Square 1 Funds – sent Ms Lazansky last year's money which was an oversight from last year's transition.

Principal's Update

- a. Estimated Installation of Gym projector – no timeline for installation yet
 - b. Playground Update – Phase 1 has been ordered and Phase 2 (landscaping) they hope to get bids for. No payments needed till installation time and hoping for this to happen this summer (2023)
 - c. Other – good seeing families back in the building with the clubs and the fall fun fair.
 - d. Transportation costs for any field trips – Ms Daubs to check into bussing prices, likely increased but unsure how much.
 - e. Volunteers for lunch duty can be a one-time thing or a regular thing as much or as little as parents can do. See emails for information, PTO will mention on PTO emails.
 - f. Class room volunteers – needed please
-

Item

Old Business

- A. Fall Fun Fair & Silent Auction Recap – HUGE thank you to Amy Kraber and Jenna Wendt – big learning curve, Amy has put together a lot of information that someone can use next year. Silent Auction and Fun Fair income – we exceeded the budgeted goal for both events combined.

New Business

A. Planned Fundraisers

- a. Wickham Wear – in progress – Tara Johnson is working with Ironside and is picking items,
- b. No Bake Bake Sale—Kalona – Julie has been in touch with Golden Delights and date is set for the Tuesday before break and we will have pickup at Wickham
- c. Celebration Herky – explained what this is and process for Celebration Herky, sign up will be up soon.
- d. Hy-Vee Reusable Bag Program - \$1 for every bag sold in November at Crosspark Hy-Vee – bag says “does this make my heart look big”
- e. Hy-Vee Cash for Students – Save receipts from 9/1 – 3/31 – Emily just saw the email about this today, if classroom teachers can collect receipts maybe we can have a prize for the class with the most total? Emily will email with Ms Daubs to hash out the details.

B. Possible Wickham Events

- a. Pancake Dinner- Marchish* - Need Volunteer Chair used to happen in conjunction with the Bingo night.
- b. Wickham’s Got Talent* - Need volunteer Chair
- c. Science Fair - Kay & Need Co-Chair – Sara will find info on the Science fair from website and will be in touch with the past Science Fair chair for information.
- d. Movie night—outdoors at Wickham, food trucks? End of year?

- C. Teacher funding request process – PTO gives each teacher some money for reimbursements for classroom supplies, each full time K-6 teacher gets \$100 and \$200 for a recess equipment recess for PE teacher and most grades get \$200 as a team but KG team is getting \$300 as there are 3 sections. Alicia put together a form for the teachers that Alicia collects 2 x a month from the office. –

- D. Request faculty/staff liaison at PTO meetings - this will be getting started but Ms Daubs will get it started next month.

- E. Teacher appreciation events—donate \$, sign up genius, teacher appreciation week, - Nice teacher meal right before Winter Break, something with tablecloths and a hot meal etc. Ms Daubs asking for support for this. Don’t need a regular monthly potluck but perhaps once in a while e.g., cookies on a Thursday PD Day.

November 9th evening November 17th evening or November 18th all day conferences. We previously have done dinner one night and lunch the next day and there used to be lots of food left over. The cost of the box meals does add up.

Sara C Delara – said teachers not likely to leave in the evening to go out and get a meal
We will figure the details

Determine next PTO meeting – Exec board meets 1st Wednesday and general meeting 3rd Wednesday of the month. We will likely continue with Zoom but can determine if we hold any in person meetings.

Item

Call for volunteers – Need assistance at both the Executive board level and general volunteers. We won't have events happens if we are not able to find volunteers. Amy wont have a child at Wickham next year so we will need people to help with the fair next year, we will be splitting up the Fun Fair chairing to multiple people next year as this is too much for one person to take on in its entirety.

Announcements

Adjournment
